



KDH RESEARCH &  
COMMUNICATION

## **Job description**

### ***Research Assistant – Behavior change and social science - qualitative focus Position # 1223-RA-Q***

#### **Overview:**

Entry Level full-time professional position.

Atlanta, GA based company, working 100% remotely on East Coast time (ET).

KDH Research & Communication (KDHR) is a woman-owned small business that produces and disseminates creative, science-based programs that improve the health and well-being of the nation's youth, family, and communities.

Do you have 1-3 years of experience with health or social science research, project management, and communication projects? Have you previously supported qualitative research such as focus groups or interviews by note taking, report writing, and use of qualitative research software?

Does the thought of working for an all-remote, nimble, small private company with great work/life balance and fast-paced environment sound refreshing?

#### **What You Will Do:**

In this role you will exercise your expertise to:

- Support execution of qualitative and quantitative nationally representative research studies with a strong focus on applied findings and human subjects' protections.
- Follow evaluation protocols to track participant recruitment, maximize retention, and manage data.
- Use software to code and analyze qualitative data (e.g. NVivo, Dedoose)
- Tabulate and organize data into databases for analysis.
- Gather and prepare materials for inclusion in programs, reports, and studies.
- Conduct literature reviews to justify the scientific basis for our content and approaches.
- Collaborate with a broad team to set campaign research strategy.
- Exercise your energy and creativity to work with a dynamic team to support client requests.

**What You Will Offer:**

Masters' degree in social science or public health (preferred)  
Bachelors' degree (required)  
Impeccable attention to detail and exceptional interpersonal skills

**Who We Are:**

KDHRC supports national-level campaigns and interventions across a variety of topic areas – chronic disease, health disparities, tobacco control, and oral health promotion, just to name a few. Aside from the content areas we work in, our expertise is in research, evaluation, program development and communication. We strive to bring a science-based approach to projects that improve the well-being of the nation's youth, family, and communities. Learn more about our portfolio and core values on our website.

KDHRC offers flexible scheduling, competitive compensation and benefits, strong work/life balance and wellness programs. As a small team, KDHRC offers:

- Opportunities to grow your skills and exposure to the research field.
- Diversity in work tasks with some degree of self-determination.
- Direct collaboration with owners of the company.
- Input on many different projects in many different stages of development.

**How to Apply:**

Send cover letter and resume to [careers@kdhrc.com](mailto:careers@kdhrc.com). Please include the position title, position number, and favorite color in the email subject line. We will not review resumes without cover letters or resumes with generic cover letters. KDHRC will consider all qualified applicants for employment without regard to race, color, religion, gender, or national origin. No telephone calls please.